

**Tarrant Appraisal District
Board of Directors Meeting Minutes
April 22, 2024**

This meeting was conducted in compliance with the Open Meetings Act as written in statute and was broadcast live on Facebook. A quorum of the members of the Board attended in person at the TAD offices.

These minutes are a summary of the only subjects the Board addressed and the actions it took. For details, see the agenda and video posted on TAD's website at this URL:

<https://www.tad.org/board-of-directors> and Video recording posted at:
<https://www.facebook.com/TarrantAD>

Members present:

Ms. Wendy Burgess, Tax Assessor Collector (arrived at 8:16am)
Mr. Alan Blaylock (left at 10:15am)
Mr. Rich DeOtte
Mr. Gary Losada
Ms. Gloria Peña, Secretary
Mr. Vince Puente, Chair

Also Participating:

Mr. Joe Don Bobbitt, Chief Appraiser
Mr. Brad Patrick, Director of Administration
Mr. Matthew Tepper, Attorney

Vince Puente called the meeting to order at 8:02am, verified a quorum was present and the notice was posted timely. After pledges and the Invocation, the Board took up the following agenda items:

5. Recognize Visitors; Hear Public Comments

Mr. Bennett and Mr. Crouch spoke.

6. Action Items:

a. Action regarding approval of Board of Directors meeting minutes – March 1, 2024; March 25, 2024; April 1, 2024;

Mr. Blaylock moved to approve the three drafts as presented and Mr. DeOtte seconded. The vote was unanimous, 5-0 and the motion passed.

b. Action on proposed title and salary changes for 2024 TAD budget

Ms. Peña moved to approve the staff recommendation to allow the Chief Appraiser to adjust job titles and salaries as an amendment to the 2024 budget but with no additional cost as noted in the packet. Mr. DeOtte seconded this motion and the vote was unanimous, 5-0. The motion passed.

c. Review and possible action on contract for upcoming Board of Directors at large election with the Tarrant County Elections Administrator

Mr. DeOtte moved to approve the contract between TAD and the Tarrant County Elections Administrator to conduct the May 4th Board of Directors election (and potential runoff election) and authorize the Chief Appraiser to pay the deposit amount of \$484,110 within the allotted timeframe per the contract to initiate the agreement. Also, to send a notice to the entities of a budget amendment thirty (30) days prior. Mr. Losada seconded. The vote was unanimous, 5-0 and the motion passed.

7. Discussion Items

a. 2025 proposed TAD budget initial discussion

This item was discussed however, no action was taken.

8. Recess to executive/closed session pursuant to the following part(s) of the Texas Open Meetings Act Government Code Ch. 551, for the following purposes:

At 9:10am, the Board recessed into Executive Session as provided in Item 8 of the Agenda.

Section 551.076 – Deliberation regarding security devices, security software or security audits.

9. Return to Open Session for Possible Action on Items Deliberated on in Executive/Closed Session

At 11:15am, the Board returned to Open Session as provided in Item 9 of the Agenda. No action was taken.

10. Action Items, cont'd.

a. Consider and possible action on engagement with a cybersecurity consultant and consider moving committed funds to the general fund for purchase of this item

Ms. Peña moved to authorize the Chief Appraiser to engage a cybersecurity consultant for a cost not to exceed \$25,000 and if needed, transfer up to \$25,000 from the CAMA committed

funds to pay for the item. Mr. DeOtte seconded and the vote was, 4-0 as Mr. Blaylock had left the meeting.

b. Consider and possible action on purchase of network equipment/installation and consider moving committed funds to the general fund for purchase of this item

Ms. Peña moved to authorize the Chief Appraiser to purchase network equipment/ installation for a cost not to exceed \$230,000 and to transfer up to \$230,000 from the CAMA committed fund to the general fund for costs associated with this purchase if necessary. The motion passed 4-0.

c. Consider a resolution to adopt an agreement to become a member of the Local Government Purchasing Cooperative and to authorize the Chair, Chief Appraiser or his designee the authority to execute the Interlocal Participation Agreement

Mr. DeOtte moved not to contract with the Texas Association of School Boards (TASB). Mr. Puente seconded and the motion passed 3-1, with Mr. DeOtte, Mr. Losada and Mr. Puente voting yes and Ms. Peña voting no.

d. Consider and possible action on purchase of Voice Over IP phone software/hardware for the main TAD office and consider moving committed funds to the general fund for purchase of this item

Ms. Peña moved to authorize the Chief Appraiser to take all action to seek a lease of purchase for Voice Over IP phone software/hardware including publishing an RFP. A friendly amendment was offered by Mr. Puente and accepted by Ms. Peña that a funding out clause be included. Mr. DeOtte seconded and the motion was passed unanimously, 4-0.

11. Propose Future Agenda Items; Set Next Meeting Date; Adjourn

No future agenda items were proposed; the next Meeting is scheduled for May 10, 2024; the meeting adjourned at 11:38am.



Gloria Peña, Board Secretary



Vince Puente, Board Chair